

TSM (SPANISH) – ERASMUS OUTGOING GUIDELINES



- Students can apply for Erasmus Exchanges either through Hispanic Studies or through their other TSM department.
- Students wishing to undertake an Erasmus exchange abroad must obtain a minimum of a II.II grade in the summer examinations in Hispanic Studies but must contact their other TSM department, which may have different Erasmus regulations – for example, some departments require at least a II.I or a very high II.II in their own subject summer exams.
- Students will make the Exchange either in their Senior Freshman year (for a full academic year) or in their Junior Sophister year (MT only or, subject to certain conditions, for a full academic year).
- Students may list three destinations – while every effort will be made to send a student to his or her preferred university, no guarantee can be given in this regard, as the number of places for each host university is limited and sometimes certain subjects cannot be studied at the chosen institution.
- An Erasmus grant of €1,500-€1,700 is provided for a student at a European university. Students who are getting Irish grants and/or scholarships will continue to receive them while on Erasmus exchanges.
- Students must themselves individually ensure that the module requirements of the other TSM subject can be selected at the host university in Spain.
- Students must study both TSM subjects at the host university and must obtain an absolute minimum of 22.5 ECTS credits in each subject (a total of 45) to rise with the year. To avoid being short of ECTS credits owing to failed exams, students are very strongly advised to select modules totaling 30 ECTS credits for each TSM subject (a total of 60).
- You should aim to select a balanced study program: literature, culture, history/politics, linguistics, and language modules.
- The level of the modules selected should mirror your year in TCD – students may also select from what in Spanish universities are called ‘optativas’ and/or monographic modules.
- Students are not permitted to enroll for non-language modules directed specifically at international students or taught through English.

- ALL modules in Spanish language must obtain the prior approval of the Hispanic Studies Erasmus coordinator.
- Once students receive a provisional Erasmus exchange placement they must complete the application process at <https://www.tcd.ie/study/non-eu/study-abroad/from-trinity/erasmus/Apply/>
- Students must also complete the provisional Learning Agreement (LA) at <https://www.tcd.ie/study/non-eu/study-abroad/from-Trinity/erasmus/Apply/form/ErasmusApplicationForm.php>
- - once each department coordinator has approved the selected modules and signed the LA, the student must then forward it to the host university.
- On the student's arrival at the host university, the Erasmus coordinator will advise on timetable clashes, changes to the program, quotas, etc.
- Any changes must be confirmed with the TCD Erasmus coordinator(s) concerned.
- Once a student's study program has been approved by both the TCD and host university coordinators, he/she must get the LA signed by the host university coordinator and then forward it for final signatures to each Erasmus coordinator in the TCD departments.
- As the Spanish system is semesterized, if students need to add or change a module in the second term they must seek approval from all the Erasmus coordinators in both universities.
- Before leaving the host university at the end of the Erasmus year, each student has personal responsibility for ascertaining his/her own final examination results in all subjects/modules/courses. They must then print a copy of the results from the student internet system, and also ask for a copy of the official transcript of their results from the host university International Office (if the official transcript is to be posted, the student must inform Dr Bayó Belenguer (by email to bayobels@tcd.ie).
- If students encounter personal problems, or difficulties with classes, with continuous assessment and/or examinations they must immediately contact Dr Bayó Belenguer (phone or by email to bayobels@tcd.ie).



Remember to read the Erasmus information on the Trinity Study Abroad website:
<https://www.tcd.ie/study/non-eu/study-abroad/from-trinity/erasmus/Apply/>

**If you still have any questions please contact the Spanish Department coordinator,
 Dr Susana Bayó Belenguer (bayobels@tcd.ie)**